

Please ask for:

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16 July 2019

S U M M O N S

MEETING: Policy and Organisation Board
DATE: 24 July 2019
TIME:: 5.00 pm
PLACE: Committee Room 1
Democratic Services contact: Lisa Young

DAVID WILLIAMS
CHIEF EXECUTIVE

MEMBERS OF THE BOARD

Councillor Mrs Jones (Mayor) and Councillor Hook (Chairman)

Councillor Bateman	Councillor Hylands
Councillor Burgess	Councillor Jessop
Councillor Carter	Councillor Murphy
Councillor Chegwyn	Councillor Pepper
Councillor Mrs Cully	Councillor Philpott
Councillor Foster-Reed	

FIRE PRECAUTIONS

(To be read by the Mayor if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request.

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

RECOMMENDED
MINUTE FORMAT

1. APOLOGIES FOR NON-ATTENDANCE

2. DECLARATIONS OF INTEREST

All Members are required to declare, at this point in the meeting or as soon as possible thereafter, any disclosable pecuniary interest or personal interest in any item(s) being considered at this meeting.

3. MINUTES OF THE MEETING OF THE BOARD HELD ON 20 MARCH 2019 AND 16 MAY

4. DEPUTATIONS - STANDING ORDER 3.4

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday, 22 July 2019. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

5. PUBLIC QUESTIONS - STANDING ORDER 3.5

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday, 22 July 2019).

6. ANNUAL GOVERNANCE STATEMENT 2018/19

To seek approval from Members in regards to the Annual Governance Statement 2018/19.

Part II
Paul Somerset

7. ERNST & YOUNG 2018/19 AUDIT RESULTS REPORT

Report to follow.

Part II
David White

8. APPROVAL OF THE 2018-19 STATEMENT OF ACCOUNTS

Report to follow

Part II
Keith Price

9. UPDATED CONTRACT PROCEDURE

Report to follow

10. ANY OTHER ITEMS