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17 November 2020

S U M M O N S

MEETING: Policy and Organisation Board
DATE: 25 November 2020
TIME:: 6.00 pm
PLACE: Virtual
Democratic Services contact: Lisa Young

PAUL GRANT
BOROUGH SOLICITOR AND MONITORING OFFICER

MEMBERS OF THE BOARD

Councillor Mrs Huggins (Mayor) and Councillor Hook (Chairman)

Councillor Ms Ballard	Councillor Mrs Hook
Councillor Bateman	Councillor Hylands
Councillor Burgess	Councillor Jessop
Councillor Chegwyn	Councillor Murphy
Councillor Mrs Cully	Councillor Philpott
Councillor Foster-Reed	Councillor Mrs Prickett
Councillor Herridge	Councillor Raffaelli

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

RECOMMENDED
MINUTE FORMAT

1. APOLOGIES FOR NON-ATTENDANCE

2. DECLARATIONS OF INTEREST

All members are required to disclose at this point in the meeting or as soon as possible thereafter, any disclosable pecuniary interest or personal interest in any item(s) being considered at this meeting.

3. MINUTES OF THE MEETING OF THE BOARD HELD ON 29 SEPTEMBER 2020

4. DEPUTATIONS - STANDING ORDER 3.4

(Note: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday 23rd November 2020. The total time for deputations in favour and against a proposal shall not exceed 10 minutes)

5. PUBLIC QUESTIONS - STANDING ORDER 3.5

(NOTE: The Board is required to allow a total of 15 minutes for questions from members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday 23rd November 2020)

6. LOCAL GOVERNMENT AND POLICE & CRIME COMMISSIONER ELECTIONS

To advise the Board of the steps being taken in preparation for the 'triple' elections being held on Thursday, 06 May 2021 in the current Covid-19 pandemic.

7. RIPA POLICY - CROSS REFERENCE FROM THE STANDARDS AND GOVERNANCE COMMITTEE

Subject to consideration of the Standards and Governance Committee this report may be subject to Policy and Organisation Board approval.

8. RISK POLICY - CROSS REFERENCE FROM THE STANDARDS AND GOVERNANCE COMMITTEE

It is proposed that this report be presented to the Standards and Governance Committee as a late report, subject to consideration of the Committee it may be subject to Policy and Organisation Board approval.

9. ANNUAL GOVERNANCE STATEMENT 2019/20

To seek approval from Members in regards to the draft Annual Governance Statement (AGS) 2019/20

10. ERNST & YOUNG 2019-2020 AUDIT RESULTS REPORT

This report summarises the findings to date from the 2019-20 external audit, which is substantially complete. This report summarises the findings to date from the 2019-20 external audit, which is substantially complete.

11. APPROVAL OF THE 2019-2020 STATEMENT OF ACCOUNTS

Report to follow

12. ANY OTHER ITEMS

13. EXCLUSION OF THE PUBLIC

RESOLVED: That in relation to the following item the public should be excluded from the meeting, as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during this item there would be disclosure to them of exempt information within Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972, and further that in all circumstances of the cases, the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons set out in the report.

14. GROUNDS MAINTENANCE MACHINERY TENDER

That the Board consider the recommendation of the Community Board held on the 4 November 2020.