



GOSPORT
Borough Council

Please ask for:

Lisa Young

Direct dial:

(023) 9254 5340

Fax:

(023) 9254 5587

E-mail:

lisa.young@gosport.gov.uk

16 November 2021

S U M M O N S

MEETING: Policy and Organisation Board
DATE: 24 November 2021
TIME: 6.00 pm
PLACE: Council Chamber
Democratic Services contact: Lisa Young

PAUL GRANT
BOROUGH SOLICITOR AND MONITORING OFFICER

MEMBERS OF THE BOARD

The Mayor, Councillor Hook (ex-Officio)
Chairman of the Policy and Organisation Board,

Councillor Burgess (Chairman)

Councillor Ms Ballard	Councillor Hylands
Councillor Bradley	Councillor Jessop
Councillor Casey	Councillor Pepper
Councillor Chegwyn	Councillor Philpott
Councillor Mrs Hook	Councillor Raffaelli
Councillor Mrs Huggins	

FIRE PRECAUTIONS

(To be read by the Chairman if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request.

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.
- iv. Please wear a mask when moving around the Council Chamber and undertake a lateral flow test before attending

AGENDA

1. **Apologies for non-attendance**
2. **Declarations of interest**
3. **Minutes of the meeting of the board held on 29 September 2021**
(Pages 5 - 6)

To sign as a true and correct record the minutes of the meeting held on 29 September 2021.

4. **Deputations - Standing Order 3.4**

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday, 22 November 2021. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

5. **Public Questions - Standing order 3.5**

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday, 22 November 2021).

6. **ADOPTION LEAVE AND PAY POLICY** (Pages 7 - 26)

To advise the Policy and Organisation Board of the recommended policy draft changes.

7. **Any other items**