



GOSPORT
Borough Council

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6 April 2022

S U M M O N S

MEETING: Standards and Governance Committee
DATE: 14 April 2022
TIME: 6.00 pm
PLACE: Council Chamber
Democratic Services contact: Linda Coote

PAUL GRANT
BOROUGH SOLICITOR AND MONITORING OFFICER

MEMBERS OF THE BOARD

Councillor Blackman (Chairman)

Councillor Ms Ballard	Councillor Mrs Hook
Councillor Beavis	Councillor Mrs Huggins
Councillor Chegwyn	Councillor Murphy
Councillor Mrs Furlong	Councillor Pepper
Councillor Herridge	Councillor Scard
Councillor Hylands	

FIRE PRECAUTIONS

(To be read by the Chairman if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request.

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

1. **Apologies for non-attendance**

2. **Declarations of interest**

All Members are required to disclose at this point in the meeting, or as soon as possible thereafter, any disclosable pecuniary interest or personal interest in any item(s) being considered at this meeting.

3. **Minutes of previous meeting held on 10 February 2022 (Pages 5 - 8)**

To sign as a true and correct record the minutes of the meeting held on 10 February 2022.

4. **Deputations - Standing Order 3.4**

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Tuesday 12 April 2022)

5. **Public Questions - Standing Order 3.5**

(NOTE: The Board is required to allow a total of 15 minutes for questions from members of the public on matters within the terms of reference of the Board provided that notice of such question(s) shall have been submitted to the Borough Solicitor by 12 noon on Tuesday 12 April 2022)

6. **Audit progress Report to 1st April 2021 to 28th March 2022 (Pages 9 - 24)**

To update the committee on the progress of the Audit Plan 2021/22, agreed (July 2021), to the Members with responsibility for governance.

7. **Internal Audit Plan 2022/23 and Audit Charter (Pages 25 - 50)**

To present the proposed Internal Audit Plan for 2022/23 to the committee for approval, as set out in Appendix A.

To present the reviewed Audit Charter and Code of Ethics to the

committee for approval, as set out in Appendix B.

8. **Any Other Items**