



GOSPORT
Borough Council

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22 November 2022

S U M M O N S

MEETING: Policy and Organisation Board
DATE: 30 November 2022
TIME: 6.00 pm
PLACE: Council Chamber
Democratic Services contact: Lisa Young

PAUL GRANT
BOROUGH SOLICITOR AND MONITORING OFFICER

MEMBERS OF THE BOARD

The Mayor,
Councillor Hutchison (ex-Officio)

Councillor Chegwyn (Chairman)

Councillor Burgess
Councillor Hylands
Councillor Marshall

Councillor Pepper
Councillor Philpott
Councillor Raffaelli

FIRE PRECAUTIONS

(To be read by the Chairman if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request.

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

1. **Apologies for non-attendance**

2. **Declarations of interest**

All Members are required to disclose at this point in the meeting or as soon as possible thereafter, any disclosable pecuniary interest or personal interest in any item(s) being considered at this meeting.

3. **Minutes of the meeting of the board held on 28 September 2022**
(Pages 7 - 12)

To sign as a true and correct record the minutes of the meeting held on 28 September 2022.

4. **Deputations - Standing Order 3.4**

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday 28 November 2022. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

5. **Public Questions - Standing order 3.5**

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on 28 November 2022).

6. **Appointment of Honorary Alderman** (Pages 13 - 14)

To consider a request that former Councillor Lynn Maree Hook be appointed an Honorary Alderman.

7. **Cultural Strategy** (Pages 15 - 120)

To request that the Board considers the contents of the 2022-37 Gosport Cultural Strategy, revised following public consultation, and

approves the publication of the document.

8. **TREASURY MANAGEMENT ANNUAL REVIEW 2021/22, PROGRESS REPORT 2022/23, & PRUDENTIAL INDICATORS**
(Pages 121 - 136)

The annual treasury report is a requirement of the Council's reporting procedures and covers the treasury activity for 2021/22 together with an in year review 2022/23. The report also includes the Prudential Indicators for 2021/22 in accordance with the requirements of the Prudential Code

9. **Cross Reference from Standards and Audit Sub Board** (Pages 137 - 186)

To consider a cross reference from the Standards and Audit Sub Board recommending the External Audit – Audit Planning Report 2021-2022

10. **Fees and Charges** (Pages 187 - 212)

To consider and approve the amended fees & charges contained in this report and appendix.

11. **Concessions policy & Ice Cream Concessions on Stokes Bay and Lee-on-the-Solent** (Pages 213 - 236)

This report sets out the Concessions Policy for the Council together with proposals for the Council to award new concessions. In addition, the proposal of an open tender exercise to re-let the Stokes Bay and Lee-on-the-Solent Ice Cream Concessions, offering a 4-year agreement, commencing 1 April 2023, for both concessions.

12. **Urgent procurement of migration software for Benefits and Council Tax NEC project.** (Pages 237 - 240)

This report sets out the actions taken to purchase required software for the NEC "spend to save" project as detailed and approved in the report to this Board on the 17/3/2022 which is attached as background papers.

13. **Business Rate Software Contract Award**

Report to follow.

14. **Formation of a Grants Sub-Board** (Pages 241 - 244)

To seek Members' approval for the formation of a Grants Sub-Board, which will administer the spending of community grants.

15. **Request from St Johns School for use of blue shelter** (Pages 245 - 246)

Report to follow.

16. **HEDCA**

Report to follow

17. **Fleetlands Football Club** (Pages 247 - 250)

Report to follow.

18. **Any other items**