

Please ask for:

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14 September 2022

S U M M O N S

MEETING: Standards & Audit Sub Board
DATE: 22 September 2022
TIME: On the conclusion of the Extraordinary P&O Board but not before 6.30 pm
PLACE:
Democratic Services contact: Linda Coote

PAUL GRANT
BOROUGH SOLICITOR AND MONITORING OFFICER

MEMBERS OF THE BOARD

FIRE PRECAUTIONS

(To be read by the Mayor if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request.

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

1. APOLOGIES FOR NON ATTENDANCE

2. DECLARATIONS OF INTEREST

All members are required to disclose at this point in the meeting, or as soon as possible thereafter, any disclosable pecuniary interest or personal interest in any item(s) being considered at this meeting.

3. MINUTES OF THE MEETING OF THE SUB BOARD HELD ON 30 JUNE 2022 (Pages 5 - 8)

4. DEPUTATIONS- STANDING ORDER 3.4

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Tuesday 13th September. The total time for deputations in favour and against a proposal shall not exceed 10 minutes)

5. PUBLIC QUESTIONS - STANDING ORDER 3.5

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Tuesday 13th September)

6. AUDIT PROGRESS REPORT 1ST APRIL TO 19TH AUGUST 2022 (Pages 9 - 22)

To update the committee on the progress of the Audit Plan 2022/23, agreed (June 2022), to the Members with responsibility for governance.

7. AUDITORS ANNUAL REPORT 2020/21 (Pages 23 - 66)

The Auditor's Annual Report summarises the findings from our 2020/21 audit which was completed in March. It summarises the key messages that were reported in our Audit Results Report presented to the Policy and Organisation Board on 17 March 2022. Our Auditor's Annual Report is an important report that has been

Standards & Audit Sub Board
22 September 2022

prepared in line with the requirements of the National Audit Office's Code of Audit Practice.

8. GIFTS & HOSPITALITY RETURN FOR COUNCIL STAFF (Pages 67 - 68)

To advise the Sub-Board of the Gifts and Hospitality declared by Council Staff for the period April 2021- March 2022.

9. LOCAL GOVERNMENT OMBUDSMAN REVIEW 2021/22 (Pages 69 - 74)

To advise the Sub Board of the Annual Review Letter 2022 received from the Local Government Ombudsman.

10. ANY OTHER ITEMS