

*Please ask for:*

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**29 November 2023**

## **S U M M O N S**

**MEETING:** Grants Sub-Board  
**DATE:** 7 December 2023  
**TIME:** 6.00 pm  
**PLACE:** Council Chamber  
**Democratic Services contact:** Linda Coote

DEBBIE GORE  
CHIEF EXECUTIVE

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## **MEMBERS OF THE BOARD**

Councillor Bradley  
Councillor Burgess  
Councillor Chegwyn

Councillor Mrs Cully  
Councillor Hutchison

## **FIRE PRECAUTIONS**

(To be read by the Chairman if members of the public are present)

**In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.**

### **IMPORTANT NOTICE:**

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request.

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

### **NOTE:**

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

## **AGENDA**

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of the previous meeting held on 28 September 2023**  
(Pages 5 - 10)

To sign as a true and correct record the minutes of the meeting held on 28 September 2023

4. **Deputations**

*(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Tuesday 5<sup>th</sup> December 2023 . The total time for deputations in favour and against a proposal shall not exceed 10 minutes).*

5. **Public Questions**

*(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on 5 December 2023).*

6. **Awards Update from Previous Boards** (Pages 11 - 16)

This report confirms changes made to the grants guidance and forms as outlined at the September 2023 Board to clarify the process for applicants and aid administration of the grants process effective from this round. It also provides an update on the funding awards and recommendations made by the Board at its previous meetings, including three end of project reports.

7. **Community Grant Fund Applications** (Pages 17 - 26)

To provide a summary of each application received to the Community Fund in this funding period in order that members can determine if they wish to award grant funding for each proposal as

set out in this report. A list of all applications made to date with amounts requested is in Appendix 1

8. **Heritage Fund Application** (Pages 27 - 34)

To provide a summary of the application received to the Heritage Fund in this funding period in order that members can determine if they wish to award grant funding for the proposal as set out in this report.

9. **Any other items**