



GOSPORT
Borough Council

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21 November 2023

S U M M O N S

MEETING: Policy and Organisation Board
DATE: 29 November 2023
TIME: 6.00 pm
PLACE: Council Chamber
Democratic Services contact: Lisa Young

DEBBIE GORE
CHIEF EXECUTIVE

MEMBERS OF THE BOARD

Councillor Chegwyn (Chairman)

Councillor Burgess
Councillor Hutchison
Councillor Hylands

Councillor Pepper
Councillor Raffaelli
Councillor Mrs Cully

FIRE PRECAUTIONS

(To be read by the Chairman if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request.

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

1. **Apologies for non-attendance**

To receive apologies for non attendance.

2. **Minutes of the meeting of the board held on 4 October 2023**
(Pages 5 - 8)

To sign as a true and correct record the minutes of the meeting held on 4 October 2023.

3. **Declarations of interest**

All Members are required to disclose at this point in the meeting or as soon as possible thereafter, any disclosable pecuniary interest or personal interest in any item(s) being considered at this meeting.

4. **Deputations - Standing Order 3.4**

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday 27th November. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

5. **Public Questions - Standing order 3.5**

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday 27th November 2023).

6. **Presentation - Citizens Advice Gosport**

7. **May 2024 Local Government and Police & Crime Commissioner Elections** (Pages 9 - 12)

This report sets out proposed changes to the Polling Places for electors in the Lee East 2 and Lee West 3 Polling Districts.

8. **Digital Strategy - Project delivery plan** (Pages 13 - 114)

The Council's Government funded Digital Strategy (UK Shared Prosperity Fund – UKSPF) seeks to deliver digital inclusion projects and maximise the benefits of digital technologies. Digital interventions are proposed to be delivered against the three Government set priorities of Communities & Place, Supporting Local Business, and People & Skills.

On the 5th July 2023, the Policy & Organisation Board approved the over-arching project programme. This report seeks approval for the proposed project plan & delivery timetable and asks the Board to note overall progress against the project programme

9. **Fees and charges** (Pages 115 - 130)

To consider and approve the amended fees & charges contained in this report and appendix

10. **Criterion Theatre** (Pages 131 - 134)

This report is to provide an update the Board and to request approval from the Policy & Organisation Board for the release of capital expenditure to complete the work required to develop a Business Case.

11. **Any other items**