



GOSPORT
Borough Council

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25 June 2024

S U M M O N S

MEETING: Policy and Organisation Board
DATE: 3 July 2024
TIME: 6.00 pm
PLACE: Council Chamber
Democratic Services contact: Lisa Young

PETER BAULF
BOROUGH SOLICITOR AND MONITORING OFFICER

MEMBERS OF THE BOARD

The Mayor, (ex-Officio)

Councillor Chegwyn (Chairman)

Councillor Burgess
Councillor Hutchison
Councillor Hylands

Councillor Raffaelli
Councillor Mrs Cully
Councillor Cox

FIRE PRECAUTIONS

(To be read by the Chairman if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request.

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

1. **Apologies for non-attendance**

To receive apologies from Members for non attendance.

2. **Declarations of interest**

All Members are required to disclose at this point in the meeting or as soon as possible thereafter, any disclosable pecuniary interest or personal interest in any item(s) being considered at this meeting.

3. **Minutes of the meetings of the board held on 13 March 2024 and 15 May 2024** (Pages 7 - 14)

To sign as a true and correct record the minutes of the meetings held on 13 March 2024 and 15 May 2024.

4. **Deputations - Standing Order 3.4**

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on 1 July 2024. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

5. **Public Questions - Standing order 3.5**

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on 1 July 2024.

6. **New Bus Station, Mumby Road, Gosport - Agreement for Payment of Bus Departure Charges by First Bus to the Council (GBC)** (Pages 15 - 18)

This report pertains to the cessation of the lease of the existing bus

station 'apron' to First Bus and the operational income to be received by the Council in lieu of the current lease rent.

7. **Elson Community Library & Hub (Elson Hub), 136 Chantry Road, Elson - Surrender of Existing Lease and Grant of New 26 Year Lease.** (Pages 19 - 22)

This report sets out the background leading to the approach by the Trustees of Elson Hub to Gosport Borough Council (the Council) to surrender the current 10 yr lease and request to grant a new 26 yr lease on near identical terms, to permit the Hub to obtain greater levels of external funding.

8. **Lee Hub - Independent Community Library (Lee Hub), 14 High Street, Lee on Solent - Surrender of Existing Lease and Grant of new 26 Year Lease.** (Pages 23 - 26)

This report sets out the background leading to the approach by the Trustees of Lee Hub to Gosport Borough Council (the Council) to surrender the current 10 yr lease and request to grant a new 26 yr lease on near identical terms, to permit the Hub to obtain greater levels of external funding.

9. **GBC Grants Programme Annual Overview** (Pages 27 - 28)

This report, as required by this Board, provides an update on the Council's Grants Programme from its inception in November 2022 until 31st March 2024

10. **Housing Service Complaints Policy** (Pages 29 - 76)

The purpose of the report is:

- 1) To set out the requirements for the Housing Service to comply with the Housing Ombudsman Complaint Handling Code,
- 2) To seek Board approval of the draft Housing Service Complaints Policy.
- 3) To make the Board aware of the outcome of the Housing Service self-assessment against the Housing Ombudsman Complaint Handling Code.

11. **Productivity plan for 2024/25** (Pages 77 - 90)

The purpose of this paper is to advise the Board that a letter has been received from DLUHC asking for information around 'Productivity in Local Government'. The paper seeks to approve the

recommended way forward in terms of collation of information, approval and submission of the GBC return to DLUHC.

12. **Cross reference from the Standards and Audit Sub Board**
(Pages 91 - 118)

To consider the cross reference from the Standards and Audit Sub Board.

13. **Any other items**