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5 November 2024

S U M M O N S

MEETING: Community & Environment Board
DATE: 13 November 2024
TIME: 6.00 pm
PLACE: Council Chamber
Democratic Services contact: Linda Coote

Peter Baulf
BOROUGH SOLICITOR AND MONITORING OFFICER

MEMBERS OF THE BOARD

Councillor Chegwyn (ex-Officio)

Councillor Westerby (Chairman)
Councillor Maynard (Vice-Chair)

Councillor Mrs Huggins	Councillor Ricketts
Councillor Johnston	Councillor Brown
Councillor Finn	

FIRE PRECAUTIONS

(To be read by the Mayor if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request.

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off or switched to silent for the duration of the meeting.
- iii. This meeting may be filmed or otherwise recorded. By attending this meeting, you are consenting to any broadcast of your image and being recorded.

AGENDA

1. APOLOGIES FOR NON-ATTENDANCE
2. DECLARATIONS OF INTEREST
3. MINUTES OF THE MEETING OF THE BOARD HELD ON 19 JUNE 2024 (Pages 5 - 6)
4. DEPUTATIONS- STANDING ORDER 3.4

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by Monday 11 November. The total time for deputations in favour and against a proposal shall not exceed 10 minutes)

5. PUBLIC QUESTIONS- STANDING ORDER 3.5

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday 11 November 2024)

6. SIMPLER RECYCLING- FOOD WASTE (Pages 7 - 22)

This report sets out the timescales, container requirements and an update on simpler recycling, but more specifically food waste collections.

7. ANY OTHER ITEMS

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**A MEETING OF THE COMMUNITY & ENVIRONMENT BOARD
WAS HELD ON 19 JUNE 2024**

Councillor Chegwyn (substituting for Councillor Maynard) Councillor Hayes (Substituting for Huggins) Councillors Westerby, Johnston, Finn, Ricketts and Raffaelli (Substituting for Philpott)

1. APOLOGIES FOR NON-ATTENDANCE

Apologies for non attendance were received from:

Councillor Maynard who was substituted by Councillor Chegwyn
Councillor Huggins who was substituted by Councillor Hayes
Councillor Philpott who was substituted by Councillor Raffaelli

2. DECLARATIONS OF INTEREST

There were none

3. MINUTES OF THE MEETING OF THE BOARD HELD ON 28 FEBRUARY 2024

RESOLVED: That the minutes of the meeting held on 28 February 2024 were signed as a true and correct record.

4. DEPUTATIONS- STANDING ORDER 3.4

There were none

5. PUBLIC QUESTIONS- STANDING ORDER 3.5

There were none

6. STOKES BAY SEAWALL REPLACEMENT PROJECT

Consideration was given to a report by Coastal Partners seeking to update Members on the progress of the Stokes bay Seawall Replacement project since the last update in January 2024.

Officers introduced the report by advising members of the good news that work is now underway on site since the licenses were obtained and the funding gap closed. As well as replacing 135m of failed seawall the car park will be made good, to hopefully reopen in the winter.

In answer to a Members question, officers advised that the issue of the flooding in the car park formed part of the project and that investigations had taken place and the current drainage would be replaced. The Board agreed that this was of real value to visitors to the area. Members recognised that the car park suffering from these drainage issues had not only caused inconvenience for visitors but loss of income for the Council.

Members were advised that work on the feasibility study is progressing, which will promote a three stage approach of urgent works, capital maintenance and a longer term aspirational scheme for the bay. Normally a feasibility study would be completed before the start of works, so this scheme (Phase 1) was slightly out of sequence but was accelerated to avoid complete failure of the eastern seawall. A report will be brought back to Board on the feasibility study recommendations, with no budget requirement.

Members were pleased to see that there had been community engagement including letters to affected residents including the caravan park.

Members wished to record their thanks to the Coastal Partners team and hoped for good weather to ensure the project was completed in time, if not before.

In answer to a Members question, it was agreed to circulate to Members the letter sent by the Secretary of State's office regarding the situation in Alverstoke.

Officers were able to confirm that Hampshire County Council had a duty under the Flood and Water Management Act 2010 to investigate incidents of flooding, in order to be able to make recommendations, and this investigation had commenced. As soon as something was ready for the public domain, GBC would share with residents.

Members agreed that GBC staff who attended the incident in Alverstoke had provided excellent support on the night and for days after with the supply of skips and waste clearance as well as other practical advice, but felt that the support given by the water company was not as good.

Members agreed that flooding can be unpredictable, and that a review is necessary to ensure any defence scheme would address the type of flooding experienced.

RESOLVED: That the Board noted the progress of the following project activities:

- Procurement of the contractor
- Update to the financial position
- Planning and Environmental Licences acquisition

7. ANY OTHER ITEMS

There were none

CHAIRMAN

Concluded at 6.20 pm

Board/Committee:	Community and Environment Board
Date of meeting:	13 th November 2024
Title:	Simpler Recycling – Food Waste
Author:	Head of Waste
Status:	For Decision

Purpose

This report sets out the timescales, container requirements and an update on simpler recycling, but more specifically food waste collections.

Recommendation

That the Board;

- i) approve the draft outline timetable as identified in 2.8 below with a target start date for food waste collections commencing on 31st March 2026
- ii) acknowledge the estimated costings for the commencement of food waste collections.
- iii) agree the specification for food waste kitchen caddies as 7 litres to be supplied to all residential properties
- iv) agree the specification for kerbside food waste containers as 23 litres for all households who currently are served with 140 or 240 litre wheeled bins or sacks for properties that front directly onto the footway for refuse and recycling collections
- v) approve that the Council will only fund two rolls of 25 compostable liners which will be delivered with each kitchen caddy as the scheme is initially rolled out.

That the Board notes:

- vi) that the Council's communications team will take the lead in developing a communications plan for the implementation of all aspects of "Simpler Recycling"
- vii) that a briefing is to be arranged with all members in January 2025 to explain the implications of "Simpler Recycling"
- (viii) the progress being made to comply with the collection and packaging reforms, which include simpler recycling.

1.0 Background

- 1.1 The government has announced its collection and packaging reforms, which include simpler recycling. Through Simpler Recycling the aim is to ensure that people across England are able to recycle the same materials, putting to an end the confusion over what can and cannot be recycled in different parts of the country, this includes the introduction of a weekly collection of food waste. Under section s45A of the Environmental Protection Act 1990 (introduced by the Environment Act 2021) subject to ministerial approval

councils will need to implement a separate weekly collection of food waste by 1st April 2026.

- 1.2** Gosport Borough Council (GBC) is a waste collection authority and currently operates a kerbside alternate weekly collection of Residual Household Waste and Dry mixed recyclables in either 140 litre or 240 litre wheeled bins. (some properties who front directly onto the footways still have a black sack collection service.) Currently Gosport do not offer a kerbside collection of glass containers instead glass is collected via bottle banks, only three authorities in Hampshire provide a food waste collection service.. Hampshire County Council (HCC) are the Waste Disposal Authority for all Hampshire Authorities apart from Portsmouth and Southampton . GBC officers are working with HCC and other partners including Project Integra on the requirements of the new legislation.
- 1.3** The current collection of dry mixed recyclables from the household is very limited due in the main to the processing facilities that are available from HCC the Disposal Authority. The Governments collection and packaging reforms aims to increase the products that can be collected for recycling, simplify collection which will make it easier for residents.
- 1.4** Part of the collection and packaging reforms has also identified the need for producers to be responsible and fund the treatment of their end of life products. Currently the council are waiting for notification as to what funding is available from the producers responsibility funding allocation. It is anticipated that this will be notified to us in November 2024.

2.0 Report

- 2.1** There are parts of the new Simpler Recycling legislation that need legal clarification from government but under section s45A of the Environmental Protection Act 1990 (introduced by the Environment Act 2021) subject to ministerial approval councils will need to implement a separate weekly collection of food waste by 1st April 2026. Therefore this reports deals mainly with the actions required by GBC to ensure we are ready for the 1st April 2026 implementation date.
- 2.2** While the Government have stipulated the frequency to which food waste is to be collected (Weekly), the mechanism and how the waste is contained is for each local authority to decide. Approval is sought to agree the specifications for the containers containing food waste. It is recommended that each household, based on a 38,656-household forecast for 2026/27, will be issued with a 7-litre kitchen caddy with lockable lid to contain their food waste within the home and a 23-litre food waste collection container for kerbside collection in preparation for a start date of 31st March 2026.
- 2.3** In the case of multi occupational properties and flats it is recommended that a 140 litre wheeled bin or multiples of be used in to which a 7-litre kitchen caddy container can be decanted.

2.4 The provision of caddy liners is one of the most contentious areas of food waste collection. The cost of the provision of caddy liners is very hard to judge for each individual household and can continue to be a burden on councils finances. The majority of councils who have already implemented a food waste collection service have only issued sacks at the inception of the scheme. In discussions with HCC they have confirmed that they do not have an approved specification for caddy liners but the advice is to wrap all food waste in either compostable sacks or newspaper. Data does show that the tonnage of food waste presented for collection does decrease as households run out of the liners provided and have to purchase their own or use alternative methods to wrap the food. But more significantly the use of food waste collection decreases as residents realise how much food they are wasting on a weekly basis. Therefore its is recommended that all residents be provided with initial 2x25 rolls of compostible sacks at the inception of the scheme at an initial cost of £40,000

2.5 While the collection method for dry mixed recyclables is still unknown, work is still being undertaken by HCC on 3 options.

- Co Mingled – All recyclable, cans, plastics, paper, cardboard as well as glass to be collected in one container. The implications of this are that residents will only require one collection container for all their recyclables, in the majority of cases a 240 litre wheeled bin.
- Co Mingled plus Glass - All recyclable, cans, plastics, paper, and cardboard in one container as well as a box or small bin for the collection of glass. The implications of this for residents are that the majority of properties will require in addition to their 240 litre recycling bin an additional 55 litre container for glass.
- Twin Stream – All recyclable cans and containers, both glass and plastic in once container and all paper and cardboard in another container. The implications of this for residents is that the majority of properties will require in addition to their 240 litre recycling bin an additional 140 litre wheeled bin.

It is expected that the financial models for collection and disposal will be confirmed in early 2025, and then a further report will come to the Board later in 2025.

HCC are still evalutating the options for the the new processsing facilities, with infrastructure delivery is expected to take between 3 – 5 years depending on the dry recycling system chosen by the partnership.

HCC have confirmed disposal facilities will be in place for food waste implementation for March 2026.

2.6 Through Simpler Recycling the aim is to ensure that people across England are able to recycle the same materials, putting to an end the confusion over what can and cannot be recycled in different parts of the country, this includes the introduction of a weekly collection of food waste. These

changes will impact on every household in the borough and as such this will involve all elected members receiving communications from the electorate. It is essential that all elected Members are fully informed of the changes and are prepared when they are asked questions. It is therefore recommended that all GBC elected members attend a presentation on the proposed changes.

2.7 The implementation of a major service change such as this will fail without a clear communications plan. Resources will be made available from within the Councils communications team to develop a communications plan, which will need to include information on the Councils web site, social media engagement as well as leafleted information to be provided with the new food waste receptacles.

2.8 Below is a draft timetable for the implementation of food waste.

Action	Date by	Responsible Officer
Agree with Members container sizes and timescales. C&E Board 13 th November	13 th November 2024	Colin Read
Presentation to Members	31 st January 2025	Stephanie Lucking/Colin Read/Dem Services
Complete Specification for the supply of wheeled bin and food waste containers	28 th February 2025	Nicky Lee/Colin Read
Survey all flats and or HMO's to identify locations and sizes of bins	28 th February 2025	TBC
Agree the collection method for Dry Mixed Recyclables and report to Board	28 th February 2025	Colin Read
Agree with FCC an extension to their current contract or consider options for alternative provision of this service	31 st March 2025	Stephanie Lucking/Colin Read
Award Contract for wheeled bins and food waste Containers including delivery	31 st March 2025	Nicky Lee/Colin Read
Agree with FCC or alterative provider method of collection and costs	31 st March 2025	Colin Read
Budget Approval for costs of providing a food waste service and committee reports etc.	31 st March 2025	Sue Newman/Colin Read
Notify HCC of disposal requirement	31 st March 2025	Colin Read
Agree a communications plan	30 th April 2025	TBC

Award Contract for Wheeled bin and Food Waste Container Provision	30 th April 2025	Nicky Lee
Schedule deliveries of food waste bins	30 th April 2025	TBC
Train Customer Service staff	TBC	TBC
Container Deliveries Commence	February 2026	TBC
Collections Commence	2026	TBC

2.9 Financial Implications – The Council has received funding from central Government of £670,000 for capital costs in implementing food waste collection. This is already contained within the 24/25 budget and is ring fenced to waste and recycling activities for the capital purchase of kitchen caddies, external kerbside containers and communal bins as well as food waste collection vehicles. The table below identifies initial capital costings for the capital purchase required to implement a food waste collection service. This does not include any transition or revenue costs as we are awaiting confirmation from central government of that allocation.

Goods to be Purchased	Number of Units required	Specification	Cost per unit	Total Costs
Kitchen Caddies	39,000	7 litre kitchen containers with locking handle	£3 per unit	£117,000
Kitchen caddy liners	2,028,000	Compostable	0.45p per roll of 25 sacks. Suggest 2 rolls per property	£40,000
Kerbside food waste Containers	30,000	23 litre containers with locking handle, logo	£6 per unit	£180,000
140 Litre Wheeled bins(HMO/flats)	5000	140 litre wheeled bins	£20 per unit	£100,000
Delivery Costs	35,000 Locations	To all of the above to the door or collection point	£1.50	£52,500

Collection Vehicles	4 vehicles	Food Waste Collection Vehicles	£900,000 Further discussion needed with service provider to understand the financial implications of lease vs outright purchase.	£128,571 per annum depreciation, see comment re lease vs outright purchase.
Total				618,071

2.10 Initial indications are that the council will require 4 additional vehicles, 10 additional members of staff and various additional costs for fuel etc. The current estimate of additional revenue costs is between £850,000 and £900,000 per annum. Currently we are awaiting confirmation of the producer responsibility funding as well as any additional revenue funding from central government.

3.0 Risk Assessment

3.1 The risk in implementing any new recycling scheme can be mitigated by a good communications plan as identified in section 2.7.

3.2 With the county council as the disposal authority there is a risk that the disposal facilities wont be available for the agreed start

3.3 As all authorities need to comply with the new collection and packaging reforms there may be an issue with demand exceeding supply for vehicles and containers, or as a minimum costs rising.

3.4 As revenue funding is unconfirmed there is a risk to overall Council budgets should full costs not be covered by Government grant, at this point the Government have confirmed the costs will be covered by grant funding.

4.0 Conclusion

4.1 Members are asked to approve the recommendations as above and note the remaining intended actions to ensure work can continue to implement a food collection service by 1st April 2026.

4.2 Members are also asked to note the current discussions that are ongoing with Hampshire County Council regarding disposal and processing options for dry mixed recyclable and agree that a further report be presented to this board as soon as officers have sufficient information to do so.

Financial Services comments:	Contained within report See section 2.9
Legal Services comments:	Contained within report
Equality and Diversity:	See impact assessment
Climate Change implications:	See Impact assessment
Crime and Disorder:	None
Service Improvement Plan implications:	None
Corporate Plan:	Providing and maintaining waste and recycling services and keeping the borough clean
Risk Assessment:	Contained within report
Background Papers:	Waste and recycling policy document 01/09/22
Appendices:	IIA
Report Author/Lead Officer:	Colin Read Head of Waste

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Gosport Borough Council
Integrated Impact Assessment (IIA)

Completion Instructions for IIA Leads:

Use this IIA **during development** to initially assess the likely impact, on both customers and staff, of a proposed new policy, strategy, function or service or a proposed change to an existing one. This IIA aims to provide an early warning of any potential issues that could adversely impact our customers or staff or result in costly errors in terms of financial or reputational management. Evaluating the proposed changes against our key considerations regarding equality & diversity and climate change allows us to modify or mitigate any adverse impacts **before** implementation. It also demonstrates transparency in the Council’s decision making. It is a working document with named Subject Expert Officers (SEOs) who can support you - as the IIA Lead, through this process. Please do ask the SEOs for advice about potential impacts.

Impacts in the template are marked: +ve (positive) -ve (negative) or neutral. Once completed the IIA must be signed off by your Head of Service and a summary copy attached to the Board or Committee report. Officers have a Duty to ensure that Councillors/decision makers understand the impact of decisions before those decisions are made.

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Policy/Strategy/Function/ Project	New	Existing	IIA Lead	Contact Details	Date
The introduction of Food Waste Collections and addressing the changes needed to comply with the governments collection and packaging reforms	X		Colin Read	X 5282	01/11/2024

What is the aim of this policy/strategy/function/project? What will it change ?
The changes that are being considered will impact all of Gosport’s households. The first phase will be to introduce by 31/3/2026 a separate collection of food waste from the kerbside for all residents. This will be carried out using a 7 litre kitchen caddy and a 23

litre food waste container for the majority of residents. For those in flats they will receive a food caddie but further work is required to identify the type of collection container. Whilst participation in the service will be voluntary the Council clearly want to ensure everyone can use it and therefore every household will be provided with a kitchen caddie.

The second phase will be to review how dry mixed recycling will be collected with the aim of making it easier for residents to understand. Currently 3 options are under consideration and an individual impact assessment will need to be completed for those options once more detail from HCC is available

Has any consultation been undertaken on this proposed change? yes no

If yes, summarise the methods used and results of the consultation: The Government in 2021 carried out various consultations on its waste strategy.

A. EQUALITY & DIVERSITY

The Public Sector Equality Duty is part of the Equality Act 2010. The Duty requires the Council to have due regard to the following three aims:

- eliminate unlawful discrimination, harassment and victimisation;
- advance equal opportunities between people from different groups
- foster good relations between people from different groups.

Having due regard means considering how this policy, strategy, project or function has or will advance equal opportunities for each of the protected groups below.

Please note: If this proposal means a change in the availability, degree of provision or access to a service, benefit or facility for any group of people, then this Equality & Diversity impact assessment must be completed to assess if this proposal could be deemed unlawfully discriminatory.

SEO for support to complete this section- Mandy Baggaley, CPCS, x5695 mandy.baggaley@gosport.go.uk				
Protected Characteristic	+ ive	- ive	Neutral	Explanation of Impact
Age				All households within the borough are provided with the same waste collection service. The council operates an assisted collection scheme for those who cannot place their wheeled bins out for collection. With regard to food waste as these containers are much smaller and lighter the need for assisted collections for this service will be reduced. Making recycling simpler will also aid the confusion especially for those with sight impairment.
Disability	x			
Gender reassignment			X	
Marriage and Civil Partnership			X	
Pregnancy			X	
Race (ethnicity, nationality, colour)			X	
Religion or Belief (and lack of belief)			X	
Sex			x	
Sexual Orientation				
<p>The Armed Forces Bill places a new duty on public bodies to have due regard to ensure those who serve in the Armed Forces, whether Regular or Reserve, those who have served in the past, and their families, should face no disadvantage compared to other citizens in the provision of public and commercial services. Special consideration is appropriate in some cases, especially for those who have given most such as the injured and the bereaved. Please refer to these resources for more information about the needs and characteristics of the armed forces community and our commitment to the Covenant. GBC Covenant Agreement 2020 Local AFC Profile, needs assessment, resources</p>				
Section of the Armed Forces Community	+ ive	- ive	Neutral	Explanation of Impact
Veterans, ex-service and members of their families living in residential accommodation in the Borough			x	As above
Are there any other groups which could be impacted (e.g. socially or financially excluded) by this item? If yes, identify below:				
Residents experiencing significant financial hardship.			x	The council will initially supply the collection containers for food waste collection and any initial containers required for the introduction of simpler recycling. But it is acknowledged that the cost of liners required after the initial supply may impact on some, but the savings from residents being aware

				of the amount of waste food may change behaviours and bring savings overall
What actions will be taken to address/ mitigate potential negative impacts identified:				
Action	By whom			By when
The Council currently operates an assisted lift scheme for those residents who medically are unable to place out waste at their designated collection point due to disabilities or age will continue to receive an assisted lift where needed.	StreetScene on receipt of proof that there is a need for an assisted lift.			Resident will receive a response within 10 days of request
It is proposed that the initial supply of food waste containers, bins and disposable sacks will be funded by the council. However it is envisaged that those residents unable to afford replacement containers or compostable sacks in the future will benefit from a reduction expenditure on food items due to behaviour change as they realise how much food is wasted.	The initial supply of containers and disposable sacks for the collection of food waste and or additional containers for simpler recycling will be funded by the Borough Council.			Prior to the start of the new scheme

B. CLIMATE CHANGE & ENVIRONMENT

Consider how this change will have an impact with regard to

- **Greenhouse gas emissions**
- **Ability to adapt to the impacts of climate change**
- **Waste Management**
- **Air Quality**
- **Natural Environment**

Greenhouse Gas Emissions	Things to consider	+ ive	- ive	Neutral	Explanation of Impact
Emissions from buildings	Gas or electricity use and provision of renewable electricity, by GBC or others			x	
Emissions from transport	Amount of travel (including goods transportation), travel modes and fuels used, by GBC or others		x		There will be a need for additional vehicles to for the collection of food waste.
Emissions from agriculture and land use	Creation or removal of carbon sinks in Gosport, and changes to food consumption			x	
Embedded emissions	Emissions from manufacturing goods and materials used by GBC or others			x	
Climate Change Adaptation	Things to consider	+ ive	- ive	Neutral	Explanation of Impact
Vulnerability to storms	Flood prevention and extent to which buildings, habitats and species would be affected by flooding and high winds			x	
Vulnerability to heat waves	Provision of shading, ventilation and insulation in buildings, and extent to which habitats and species would be affected by heat			x	

Vulnerability to drought	Water use in buildings, agriculture, and industrial processes, and extent to which habitats and species would be affected by drought			x	
Vulnerability to food insecurity	Opportunity for local food production			x	
Waste Management	Things to consider	+ ive	- ive	Neutral	Explanation of Impact
Amount of waste generated	Levels of consumption by GBC, households and businesses, and extent to which materials used are reusable	x			Both food waste collection and dry mixed recyclable collections will increase the current percentage of waste that can be recycled or reused. By ensuring that the producers fund via the producers responsibility grant local authority collections will make those organisations focus on reducing their packaging.
Proportion of waste recycled	Recyclability of materials used by GBC, households and businesses, and provision of recycling services	x			As above this will increase recycling collections and increase GBC's recycling performance
Air Quality	Things to consider	+ ive	- ive	Neutral	Explanation of Impact
Emissions of key pollutants from transport	Amount of travel (including goods transportation), travel modes and fuels used, by GBC and others; impacts on congestion and amount of idling of more vehicles			x	Although the number of vehicles will increase ensuring the use of the latest vehicles ie Euro 6 compliant will mitigate any increase
Emissions of key pollutants from industrial processes	Emissions from chemical processes			x	
Emissions of key pollutants from other sources	Domestic and other fires			x	
Impact of key pollutants	Rate at which pollutants are absorbed or dispersed			x	

Natural Environment	Things to consider	+ ive	- ive	Neutral	Explanation of Impact
Sustainability of public spaces	Amount of vegetation and maintenance			x	
Biodiversity and quality of habitats	General impacts on habitats and direct impacts on species of concern			x	
What actions will be taken to address/ mitigate potential negative impacts identified:					
Action	By whom				By when
Smart Vehicle Purchases					

C. IIA SUMMARY				
Have any positive or negative impacts been identified in sections A and B?				
Subject	+ ive	- ive	Explanation	
A. Equality & Diversity	X		All households receive a waste and recycling collection service and provision of wheeled bins or sacks	
B. Climate Change & Environment	x		The ability to recycle more as well as the introduction of the producer responsibility grant will improve the environmental impact	
Can any negative impacts be mitigated?				
Subject	Yes	No	N/A	Explanation
A. Equality & Diversity	x			Assisted collections
B. Climate Change & Environment	x			Smart vehicle procurement

Is further assessment in either subject area necessary to conclude this assessment?			
Subject	Yes	No	If yes, timetable for completion
A. Equality & Diversity		x	Not at this time but will be required once a decision is needed on simpler recycling collections
B. Climate Change & Environment		x	As above

D. IIA CONCLUSION
<input checked="" type="checkbox"/> This IIA is complete. No further assessment is required if identified actions are undertaken. This summary can be included with Board or Committee reports.
<input type="checkbox"/> This IIA identified further assessment should be undertaken in the identified areas before implementation of this proposed change.
Signed by Head of Service:
Date: