

Board/Committee:	COMMUNITY BOARD
Date of meeting:	4 MARCH 2020
Title:	CHANGE TO COMMUNITY BOARD TERMS OF REFERENCE AND TRANSFER OF FUNCTIONS TO CLIMATE CHANGE BOARD AND HOUSING BOARD
Author:	BOROUGH SOLICITOR AND MONITORING OFFICER
Status:	FOR RECOMMENDATION TO FULL COUNCIL

Purpose

The Community Board is currently responsible for a number of the Council's functions as set out in the Board's Terms of Reference.

It is proposed to create a Climate Change Board and a Housing Board. The current Terms of Reference of the Community Board will need to be amended to reflect these proposals and consequently new Terms of Reference in the Constitution approved by Full Council at its next Annual Meeting in order that it is clear how such Council functions are to be performed in future.

Recommendation

The Community Board recommends to Full Council that it approves at its next Annual Meeting:

- i) Changes to the Community Board Terms of Reference and the creation of a Housing Board and a Climate Change Board with Terms of Reference as set out at Appendix A to this report.**
- ii) Amendments to the Constitution to reflect the changes to the Boards set out above and in Appendix A to this report including the creation of a Housing Board and a Climate Change Board.**

1.0 Background

1.1 The Council operates a "Committee System" whereby a number of Service Boards and other Boards have the responsibility for performing certain functions as set out in the Council's Constitution.

1.2 The Community Board is a Service Board which is currently responsible for a number of the Council's functions as set out in Terms of Reference appearing in Part 3 of Schedule 9 of the Council's Constitution.

2.0 Report

2.1 At the most recent meeting of Full Council, on 05 February 2020, Members expressed a desire to create a Climate Change Board. Climate change is currently the responsibility of the Community Board. In setting up a Climate

Change Board as a Service Board of the Council the Terms of Reference of the Community Board will need to be changed so that climate change functions become the responsibility of the new Climate Change Board.

- 2.2** It is also proposed to create a Housing Board as a Service Board of the Council. Housing functions of the Council currently fall within the remit of the Community Board. As such the Terms of Reference of the Community Board will need to be amended to reflect the change in Board responsibilities, so that housing functions become the responsibility of the new Housing Board.
- 2.3** The amended Terms of Reference for the Community Board as well as new Terms of Reference for the Climate Change Board and the Housing Board will mean that the relevant part of the Council's Constitution needs to be amended at Part 3 Schedule 9.
- 2.4** Changes to the Council's Constitution can only be approved by Full Council. Changes to the Council's Boards and Terms of Reference are to be approved at the Annual Meeting of the Council held in May in accordance with standing order 2.3.1 alongside dealing with the requirements relating to Board proportionality.
- 2.5** Amended Terms of Reference for the Community Board are attached at Appendix A to this report, which also contains proposed Terms of Reference for the Housing Board and Climate Change Board.
- 2.6** The Community Board Terms of Reference are amended by removing those functions which relate to the Council's housing services. These functions have been transferred into the Terms of Reference for the Housing Board. It has also been clarified that whilst the Community Board retains the responsibility for policies and initiatives for the maintenance and improvement of the environment, this does not include Climate Change.
- 2.7** The Climate Change Terms of Reference are taken from the Climate Change Working Group which has previously had the responsibility for formulating and monitoring a Climate Change Strategy.
- 3.0 Conclusion**
- 3.1** This report sets out the amendments to the Community Board Terms of References and consequential amendments to Service Board organisation and structure.

Financial Services comments:	Implementing the new Board structure will require additional member costs regarding the additional responsibilities for the new Chairs; as well as potentially slightly more costs for officer time to attend and support the extra Boards.
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	This is estimated to be between £10k to £12k and, if the structure is agreed by Council, the Budget for 2020/21 will be amended at Year-end 2019/20 accordingly.”
Legal Services comments:	Contained within the report
Crime and Disorder:	N/A
Equality and Diversity:	N/A
Service Improvement Plan implications:	
Climate Change implications:	The creation of a dedicated Climate Change Board demonstrates the Council’s commitment to this issue.
Corporate Plan:	
Risk Assessment:	There are no risks identified in taking this decision which is a matter of internal organisation. Existing responsibilities of the Council which are dealt with by Community Board would be transferred for the responsibility of another Service Board.
Background Papers:	
Appendices:	Appendix A – revised Annex 2 to Part 3 Schedule 9 of the Constitution
Report Author/Lead Officer:	Paul Grant, Borough Solicitor and Monitoring Officer