

**Gosport Borough Council**  
**Integrated Impact Assessment (IIA)**

**Completion Instructions for IIA Leads:**

Use this IIA **during development** to initially assess the likely impact, on both customers and staff, of a proposed new policy, strategy, function or service or a proposed change to an existing one. This IIA aims to provide an early warning of any potential issues that could adversely impact our customers or staff or result in costly errors in terms of financial or reputational management. Evaluating the proposed changes against our key considerations regarding equality & diversity and climate change allows us to modify or mitigate any adverse impacts **before** implementation. It also demonstrates transparency in the Council’s decision making. It is a working document with named Subject Expert Officers (SEOs) who can support you - as the IIA Lead, through this process. Please do ask the SEOs for advice about potential impacts.

Impacts in the template are marked: +ve (positive) -ve (negative) or neutral. Once completed the IIA must be signed off by your Head of Service and a summary copy attached to the Board or Committee report. Officers have a Duty to ensure that Councillors/decision makers understand the impact of decisions before those decisions are made.

<b>Policy/Strategy/Function/ Project</b>	<b>New</b>	<b>Existing</b>	<b>IIA Lead</b>	<b>Contact Details</b>	<b>Date</b>
<b>Joint Municipal Waste Management Strategy</b>		<b>X</b>	<b>A. Wheeler</b>	<b>X5563</b>	<b>08/12/2021</b>

<b>What is the aim of this policy/strategy/function/project? What will it change ?</b>
The Project Integra Joint Municipal Waste Management Strategy (JMWMS) was last revised in November 2012, since then there have been a number of changes both nationally and locally which require an updated Strategy, as well as the recognised plateau of performance across the Partnership. Approving the JMWMS through individual authorities will enable a revised Action Plan to be

drafted and approved by PI Strategic Board in February. This will give an updated set of actions for the Partnership to be working towards, which will enable improved performance and partnership working.

**Has any consultation been undertaken on this proposed change?**  **yes**  **no**

**If yes, summarise the methods used and results of the consultation:**

National Consultation:  
 In 2018 the Government released their Resources and Waste Strategy which was followed by two rounds of consultations (2019 and 2021) looking at the introduction of a Deposit Return Scheme (DRS), Extended Producer Responsibility (EPR), and Consistency of Collections across England. The requirements from the outcomes of these consultations will be legislated through the Environment Act. Although at this time exactly what will be required of Local Authorities is unknown until DEFRA release their response to the consultation early 2022, we know that it will require significant changes for all authorities in Hampshire.

**A. EQUALITY & DIVERSITY**

The Public Sector Equality Duty is part of the Equality Act 2010. The Duty requires the Council to have due regard to the following three aims:

- eliminate unlawful discrimination, harassment and victimisation;

- advance equal opportunities between people from different groups
- foster good relations between people from different groups.

Having due regard means considering how this policy, strategy, project or function has or will advance equal opportunities for each of the protected groups below.

**Please note: If this proposal means a change in the availability, degree of provision or access to a service, benefit or facility for any group of people, then this Equality & Diversity impact assessment must be completed to assess if this proposal could be deemed unlawfully discriminatory.**

**SEO for support to complete this section- Mandy Baggaley, CPCS, x5695 [mandy.baggaley@gosport.go.uk](mailto:mandy.baggaley@gosport.go.uk)**

Protected Characteristic	+ ive	- ive	Neutral	Explanation of Impact
Age			X	All households within the borough are provided with a waste collection service and subject to the implications of the strategy. However, any household unable to place out their waste at their collection point due to age or disability can register for an assisted lift from the service. Changes to the service will be communicated in advance and through a range of clear and accessible formats so that residents understand how to comply with them. Residents currently and will continue to have the opportunity to feedback about the service or to raise a complaint and have their issue fully investigated to help ensure a fair service and reduce potential for disadvantage or discrimination for any group.
Disability			X	
Gender reassignment			x	
Marriage and Civil Partnership			x	
Pregnancy			x	
Race (ethnicity, nationality, colour)			x	
Religion or Belief (and lack of belief)			x	
Sex			x	
Sexual Orientation			X	

**The Armed Forces Bill** places a new duty on public bodies to have due regard to ensure those who serve in the Armed Forces, whether Regular or Reserve, those who have served in the past, and their families, should face no disadvantage compared to other citizens in the provision of public and commercial services. Special consideration is appropriate in some cases, especially for those who have given most such as the injured and the bereaved. Please refer to these resources for more information about the needs and characteristics of the armed forces community and our commitment to the Covenant. [GBC Covenant Agreement 2020](#) [Local AFC Profile, needs assessment, resources](#)

Section of the Armed Forces Community	+ ive	- ive	Neutral	Explanation of Impact
All			X	Household waste collection services apply to the armed forces community and any household unable to place out their own waste can register for the assisted lift service and receive the same communication as above.
<b>Are there any other groups which could be impacted (e.g. socially or financially excluded) by this item? If yes, identify below:</b>				
<b>What actions will be taken to address/ mitigate potential negative impacts identified:</b>				
Action	By whom		By when	
Those residents unable to place out waste at their designated collection point due to disabilities or age will receive an assisted lift.	<b>Streetscene Services</b>		Residents can register their need for an assisted lift at any time.	
Any changes to the service will be communicated in advance via a range of clear and accessible methods to allow households sufficient notice to understand them and to comply.	<b>Hampshire County Council</b>		The timeline for the implementation of any changes is unknown and will be via Government legislation with County led communication and implementation across the Project Integra Partnership	
Householder feedback and any complaints about the service or changes to the service will be captured and reviewed for scope for improvements and assessed to ensure no unfair treatment or disadvantage is taking place	<b>Streetscene- Environmental Enforcement Manager</b>		Customer complaints are investigated as service enquiries initially and if not able to be resolved are subject to the Council's Complaints Procedure.	

**B. CLIMATE CHANGE & ENVIRONMENT**

Consider how this change will have an impact with regard to

- Greenhouse gas emissions
- Ability to adapt to the impacts of climate change
- Waste Management
- Air Quality
- Natural Environment

SEOs for support to complete this section- Tim Pratt, CPCS, x5573 [tim.pratt@gosport.gov.uk](mailto:tim.pratt@gosport.gov.uk)

Greenhouse Gas Emissions	Things to consider	+ ive	- ive	Neutral	Explanation of Impact
Emissions from buildings	Gas or electricity use and provision of renewable electricity, by GBC or others				
Emissions from transport	Amount of travel (including goods transportation), travel modes and fuels used, by GBC or others		X		Further collections will be required to fulfil the Environment Act requirements
Emissions from agriculture and land use	Creation or removal of carbon sinks in Gosport, and changes to food consumption				
Embedded emissions	Emissions from manufacturing goods and materials used by GBC or others				
Climate Change Adaptation	Things to consider	+ ive	- ive	Neutral	Explanation of Impact
Vulnerability to storms	Flood prevention and extent to which buildings, habitats and species would be affected by flooding and high winds				

Vulnerability to heat waves	Provision of shading, ventilation and insulation in buildings, and extent to which habitats and species would be affected by heat				
Vulnerability to drought	Water use in buildings, agriculture, and industrial processes, and extent to which habitats and species would be affected by drought				
Vulnerability to food insecurity	Opportunity for local food production				
<b>Waste Management</b>	<b>Things to consider</b>	<b>+ ive</b>	<b>- ive</b>	<b>Neutral</b>	<b>Explanation of Impact</b>
Amount of waste generated	Levels of consumption by GBC, households and businesses, and extent to which materials used are reusable			X	The amount of household waste produced should remain the same
Proportion of waste recycled	Recyclability of materials used by GBC, households and businesses, and provision of recycling services	X			Recyclability of materials presented for collection will improve recycling rates
<b>Air Quality</b>	<b>Things to consider</b>	<b>+ ive</b>	<b>- ive</b>	<b>Neutral</b>	<b>Explanation of Impact</b>
Emissions of key pollutants from transport	Amount of travel (including goods transportation), travel modes and fuels used, by GBC and others; impacts on congestion and amount of idling of more vehicles		X		Further collections will be required to fulfil the Environment Act requirements
Emissions of key pollutants from industrial processes	Emissions from chemical processes				
Emissions of key pollutants from other sources	Domestic and other fires				
Impact of key pollutants	Rate at which pollutants are absorbed or dispersed				

Natural Environment	Things to consider	+ ive	- ive	Neutral	Explanation of Impact
Sustainability of public spaces	Amount of vegetation and maintenance				
Biodiversity and quality of habitats	General impacts on habitats and direct impacts on species of concern				
<b>What actions will be taken to address/ mitigate potential negative impacts identified:</b>					
Action	By whom				By when

<b>C. IIA SUMMARY</b>			
<b>Have any positive or negative impacts been identified in sections A and B?</b>			
Subject	+ ive	- ive	Explanation
A. Equality & Diversity	X		All households receive a waste and recycling collection service.
B. Climate Change & Environment	X		Additional collections will be required to fulfil the Environment Act. However, belief is that the reduction of emissions from increased recycling will mitigate the impact of further collections

<b>Can any negative impacts be mitigated?</b>				
<b>Subject</b>	<b>Yes</b>	<b>No</b>	<b>N/A</b>	<b>Explanation</b>
A. Equality & Diversity	x			Assisted lift provision is currently in place for any household unable to set out their waste at the designated collection point due to a health or disability reason. Changes to any waste collection will be communicated in advance through a variety of accessible communication methods to ensure all households understand them and can comply with legislated requirements.
B. Climate Change & Environment				
<b>Is further assessment in either subject area necessary to conclude this assessment?</b>				
<b>Subject</b>	<b>Yes</b>	<b>No</b>	<b>If yes, timetable for completion</b>	
A. Equality & Diversity		x		
B. Climate Change & Environment				

<b>D. IIA CONCLUSION</b>
<input type="checkbox"/> This IIA is complete. No further assessment is required if identified actions are undertaken. This summary can be included with Board or Committee reports.
<input type="checkbox"/> This IIA identified further assessment should be undertaken in the identified areas before implementation of this proposed change.
<b>Signed by Head of Service:</b>
<b>Date:</b>