

Board/Committee:	Full Council
Date of meeting:	15 December 2022
Title:	Formation of a Grants Sub-Board - Amendments to the Constitution
Author:	Borough Solicitor and Monitoring Officer
Status:	For Decision

Purpose

This report seeks Council approval for amendments to the Constitution following the approval of the formation of a Grants Sub Board at the Policy and Organisation Board on 30 November 2022.

Recommendation

1. That the Council approve the amendments to the Constitution as required for the formation of a Grants Sub-Board.
2. That authority be delegated to the Borough Solicitor and Monitoring Officer to make any further necessary consequential amendments to the Constitution to reflect these changes

1.0 Background

1.1 At the Policy and Organisation Board on the 30 November 2022, a report was taken requesting that consideration be given to the formation of a Grants Sub-Board to administer the spending of community and heritage grants. (Report attached as Appendix 1)

1.2 The Board agreed to the formation of the Board and as a result amendments to the Constitution are needed to give effect to this.

2.0 Grants Sub-Board

2.1 The Policy and Organisation Board agreed to the formation of the Grants Sub-Board to provide a transparent, accountable and democratic mechanism to distribute the funding from the various sources, to the community.

2.2 The Sub-Board will sit beneath the Policy and Organisation Board and at the Policy and Organisation Board meeting on the 30 November 2022 a proposal was made to the Board and agreed that the Grants Sub-Board comprise six Members, 3 Liberal Democrats, 2 Conservatives and 1 Labour.

2.3 The Policy and Organisation Board also delegated authority to the Head of Planning and Regeneration and Deputy Chief Executive in consultation with the Leader of the Council to determine the detailed elements of each grant including application forms and guidance.

2.4 Amendments to the Council's Constitution can only be agreed by Full Council and the proposed Terms of Reference for the Sub-Board are attached. (Appendix 2)

2.5 The Terms of Reference set out the composition of the Grants Sub-Board as agreed at the Policy and Organisation Board and the functions of the Sub-Board, including reporting progress to the Policy and Organisation Board.

2.6 The introduction of the Sub-Board could require an increase in payments of Special Responsibility Allowance. The existing Standards and Audit Sub-Board Chairman receives £2500 per annum and the Vice Chairman £1250.

3.0 Risk Assessment

3.1 The Council must have a written Constitution which must be kept under review.

4.0 Conclusion

The report sets out proposed to the Council's Constitution to effect the Policy and Organisation Board's decision to approve the formation of a Grants Sub-Board.

Financial Services comments:	As per para 2.6 of the report
Legal Services comments:	Contained within the report
Equality and Diversity:	None
Climate Change implications:	None
Crime and Disorder:	None
Service Improvement Plan implications:	None
Corporate Plan:	None
Risk Assessment:	Contained within the report at 3.1
Background Papers:	None
Appendices:	Appendix 1 – Report to the Policy and Organisation Board Appendix 2 – proposed Terms of Reference for the Grants Sub-Board,
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