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<b>Board/Committee:</b>	Policy and Organisation Board
<b>Date of meeting:</b>	28 <sup>th</sup> September 2022
<b>Title:</b>	Community Skips
<b>Author:</b>	Head of Streetscene
<b>Exempt info- Public Interest Test</b>	The report contains details of the financial affairs of the Council and a third party at a time when contract documents are not finally concluded. Completion of the contract could be prejudiced if this information was made public which may have an adverse impact on the contract arrangements to the detriment of the Council Tax payers. Therefore the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
<b>Status:</b>	For Decision

### **Purpose**

To seek approval of the final cost funding of a free community skip service together with approval of the contractor for the service following the procurement process.

### **Recommendation**

That the Board approves the costs and funding of a community skip service as detailed within the report, and approves the award of a contract to T.J. Waste to be the Contractor for the service.

#### **1.0 Background**

**1.1** For a number of years up to 2010 a Councillor community skip service was provided which enabled householders to dispose of larger household items free of charge. Ward Councillors were given an annual allocation of skips for which groups of at least six residents could apply. The Councillor community skip service ceased in March 2011.

**1.2** At the Policy and Organisation Board held on 30<sup>th</sup> May 2022 the Council considered the introduction of a free borough wide community skip service in autumn 2022 as an attempt to reduce fly tipping.

**1.3** It was approved that the Head of Streetscene be instructed to carry out a procurement exercise to obtain suitable bids to operate a community skip service. There was also a requirement to identify funding for the new service and report back to a future board.

#### **2.0 Report**

**2.1** A fully compliant advertised tender process has been completed for the award of a community skip service. Following this process, T.J.Waste have been identified as the winning Tenderer.

- 2.2** This contract is for an initial trial period of 6 months and may be extended for further terms up to a maximum combined term of 3 years. The funding for any extension of the contract would need to be identified at the time of such extension. The value of the contract is at a level that may be approved using Officers delegated powers. However, as other elements of the project require Board approval it is appropriate that the Board are asked to approve the contract award to the contractor.
- 2.3** The service will be available for residents on a weekly basis on a Saturday between the hours of 10am – 2pm. The skips will be rotated around the borough on a ward by ward basis.
- 2.4** The contractor will supply 3 skips at the agreed locations within each ward with the option of a 4<sup>th</sup> skip should it be required. Once the skips are full they will be removed by the contractor and contents disposed of.
- 2.5** Items able to be disposed of by residents in the skips are listed in the table below:

<b>Waste Type</b>	<b>Description</b>
Wood	Everything from floorboards and joists to window frames and fence panels and everything in between.
Cement	Any old unwanted cement blocks or broken up cement
Rubble	All types of rubble can go in the skip.
Tiles	Kitchen and Bathroom tiles, but must be careful not to take any plasterboard with the tiles as this cannot be placed in the skip.
Bricks	Any bricks from demolition work
Electrical Cabling	Old unwanted cabling
Metal	Any unwanted bits of metal, such as corner edging, pipes or radiators
Glass	Windows, jars etc
Kitchen Refits	Unwanted items such as bath tubs, sinks, toilets, taps and old showers
Flooring	Old flooring – Lino, laminate flooring and carpets
Garden Toys and Furniture	Unwanted or broken bits from the garden – such as old plastic toys, punctured paddling pools, old hoses, broken chairs etc.
Garage and Loft Clearances	Old tools, furniture, buggies, camping equipment, old baby items such as walkers, bouncers and high chairs.

Garden Waste	Branches, turf, soil, paving slabs and many other garden items
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**2.6** A number of materials are classed as hazardous waste which cannot be accepted in the skips and residents will be requested to dispose of such items through the appropriate facility. These items are listed in the table below:

Waste Type	Description
Plasterboard	
Asbestos	
Creosote	Or the cans/containers that have contained these products
Oil, Petrol, Diesel or lead based paints	Or the cans/containers that have contained these products
Liquid Waste	Of any nature
Florescent Tubes	
Pressurised containers	i.e. Gas bottles
Batteries	
Car Engines or Tyres	
Fridges or Freezers	
Televisions or computer screens	
Japanese Knotweed	
Clinical Waste	Includes syringes or needles

### **3.0 Finance**

**3.1** The maximum cost to provide the service for the initial 6 month (26 weeks) trial is £36,400. This is based on each site being serviced with the maximum of 4 skips and the waste collected after midday based on the operating times of the service being between 10am – 2pm.

**3.2** Should members decide to operate the service so it completes before midday then there is a significant reduction in costs to £28,080. This figure is based on the maximum 4 skips being provided.

**3.3** Should we not require the 4<sup>th</sup> skip on any occasion then there is a further saving of £370 per occasion based on collection being after midday or £270 saving if collected prior to midday.

**3.4** The introduction of the initial 6 month trial is fully funded through in year staff savings from currently vacant posts.

### **4.0 Risk Assessment**

**4.1** DEFRA have published a consultation on environmental targets including waste as a result of the recent Environmental Act 2021. If targets are not achieved it is possible financial penalties would be incurred. We do not yet know what these targets or penalties will consist of until the final waste

strategy is published. The Council has a duty to report all waste collected from its residents.

**4.2** All Hampshire Authorities are members of Project Integra and have signed up to the Joint Municipal Waste Management Strategy (JMWMS). The deposit of waste into community skips will be monitored to ensure compliance with the JMWMS aims and objectives. Whilst it is hoped that the scheme may have an impact on fly tipping this will be monitored as part of the scheme.

## **5.0 Conclusion**

**5.1** The community skip service will enable Gosport's residents to dispose of unwanted items free of charge at a collection point in their local area on a regular basis. The service will supplement the current disposal services offered by Gosport Borough Council and Hampshire County Council.

<b>Financial Services comments:</b>	Contained within section 3 of the report.
<b>Legal Services comments:</b>	Contained within the report
<b>Equality and Diversity:</b>	An attached Integrated Impact Assessment (IIA) has been completed on the new service to ensure a fair and consistent approach. The IIA will be reviewed regularly.
<b>Climate Change implications:</b>	Contained within Community Skips IIA
<b>Crime and Disorder:</b>	Not applicable.
<b>Service Improvement Plan implications:</b>	To be delivered by Streetscene Services.
<b>Corporate Plan:</b>	The Council's aim through delivery of this service is to improve the quality of service and accessibility to an additional waste disposal service for Gosport residents.
<b>Risk Assessment:</b>	Contained within section 4 of the report.
<b>Background Papers:</b>	Policy and Organisation Board 30 <sup>th</sup> May 2022 – Community Skips.
<b>Appendices:</b>	Community Skips IIA
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